

Emergency Notification Form

The Emergency Notification form is required to be filled out at least daily and updated when conditions change. This form is in addition to a notification call to the Missouri Public Service Commission. Fax this form to 573-751-1847.

**MISSOURI PUBLIC SERVICE COMMISSION
EMERGENCY REPORT**

DATE _____ **REPORT NO.** _____

This report is to be faxed to the Missouri Public Service Commission Staff on a daily basis during the disaster unless otherwise advised by the Commission Staff. If questions cannot be answered at this stage of the disaster, enter "unknown". Additional sheets should be used if necessary. This information may be released to the public (confidential information should be marked appropriately and attached separately).

TO PSC:	Name:	Dept.:
	Telephone:	FAX:
FROM COMPANY:	Name: (Person filling out report)	Utility: (Name of Company)
	Telephone:	FAX:
Type of Utility Service Being Reported (circle one)		
ELECTRIC – GAS – SEWER – TELCOMMUNICATIONS – WATER – MANUFACTURED HOUSING		

This report is to contain a description of status of your utility during this emergency. Subsequent reports should only contain updated information.

Town or geographic area affected: _____

Priority Customers without service (public emergency service institutions such as hospitals, city halls, court houses, water supply stations, sewer treatment stations, fire stations, police stations and other critical outages):

Approximate number of customers without service: _____

Anticipated future disruption of service:

Extent of physical damage to utility system due to emergency:

Type of equipment, coordination or assistance needed from the Commission or its staff:

Status Summary (include a narrative report of any other relevant information regarding the emergency or the status of your utility as it relates to the emergency, including measures to prevent disruption of service, alternate means of providing service, conservation measures taken, public service announcements, etc. Also estimated restoration date and time if known at this time.):
